

UNRETURNED DOSIMETER POLICY

The following is a policy of the University of Arizona (UA) regarding the provision of dosimetry services throughout the University and to University Medical Center Corporation (UMCC), which agrees to this policy by its concurrence below.

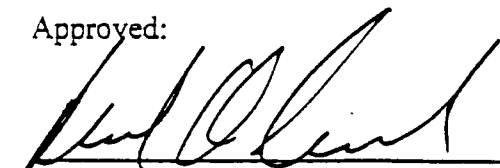
This policy has been developed in response to the initiation of substantial charges to the University's Radiation Control Office (RCO) by dosimetry service providers for unreturned dosimeters. It also results from increased regulatory requirements to ensure that dosimetry records are complete. Therefore, a monetary penalty will be assessed when a dosimeter is either lost or not returned in a timely manner.

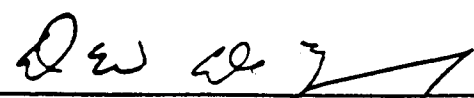
Under this policy, a dosimeter will be designated 'delinquent' if not returned within 25 days after the end of the exposure (or wear) period. When a dosimeter is so designated, the individual to whom the dosimeter is assigned will be restricted from work with ionizing radiation. Work authorization shall not be reinstated until the dosimeter is returned or a dose assessment has been completed by RCO.

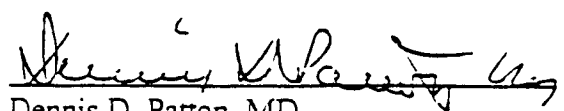
When 'lost' dosimeters are reported to RCO during the wear period, replacement dosimeters will be issued expeditiously and a dose assessment for the wear period will be made by RCO. Such situations should not involve cessation of work authorization under normal circumstances, but the monetary penalty will be assessed.

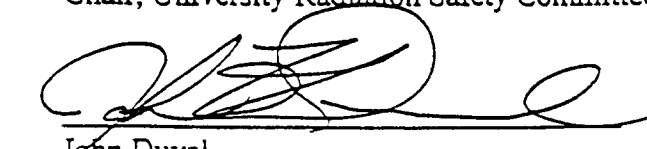
Initially, the monetary penalty will be \$25 for each delinquent dosimeter, with this rate to be adjusted by the University Radiation Safety Committee as necessary, following consultation with the Medical Radiation Safety Committee and UMCC Administration. RCO will provide University departments and UMCC with itemized invoices on a monthly or quarterly basis, as necessary. Regarding University employees, the penalty shall be paid to the RCO out of departmental funds, Federal grant accounts excluded. University departments, at their discretion, may collect reimbursement from the employee. Likewise, UMCC shall pay the RCO the total amount assessed regarding lost and delinquent dosimeters of UMC employees, following which they will collect reimbursement from the employee.

Approved:


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